

OFFICE OF THE CITY MANAGER

LTC # 057-2012

## LETTER TO COMMISSION

To:

Mayor Matti Herrera Bower and Members of the City Commission

From:

Jorge M. Gonzalez, City Manager

Date:

February 27, 2012

Subject: Evaluation Committee Related to Request for Qualifications (RFQ) No. 17-11/12 for

Citywide Geotechnical and Laboratory Testing Services on an As-Needed Basis

The purpose of this LTC is to update the Mayor and City Commission on Request for Qualifications (RFQ) No. 17-11/12, which seeks to establish an agreement with a reputable firm(s) for geotechnical and laboratory testing services on an as-needed basis.

I am considering appointing the following individuals to serve on the Evaluation Committee on the above subject RFQ:

- Michael Alvarez, Infrastructure Division Director, Public Works Department
- Eugene Egemba, Civil Engineer I, Public Works Department
- Stacy Kilroy, Resident and Capital Improvements Project Oversight Committee Member
- Jose Perez Capital Projects Coordinator, CIP Office
- Daniel Veitia Resident and Planning Board Member

I am also considering Darlene Fernandez, Capital Projects Coordinator, as an alternate.

I would appreciate your comments and/or suggestions by Wednesday, March 7, 2012.

Thank you.

JMG/JGG/C

CITY CLERK'S OFFICE